



## Camp Sunnystones

98 Possumtrail Run, Merrimu VIC 3340, Australia  
Tel: 0460 792 254  
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ABN: 89 369 703 492

to: *firstname lastname*  
*name*  
*address1*  
*undefined*  
*city state postcode*  
*countryname*  
*email*  
*phone and fax*

# booking

## booking

Event:	<i>name</i>	Numbers:	
Dates:	<i>arrivedate to departdate</i>	Catered:	<i>catered</i>
Arrival / Departure:	<i>arrivetime / departtime</i>	First / Last Meal:	<i>firstmeal / lastmeal</i>
Accommodations:		Resources:	

## payment

Deposit:	<i>deposit</i>	Minimum Hire:	
Pricelist:			
Payment:	Payment of your deposit invoice and/or completion of this form confirms your booking. The balance of your stay will be invoiced at the conclusion of your camp.		

## terms and conditions

Liability:	This is an agreement made between you – the hirer, and Camp Sunnystones. The payment of a booking fee by the hirer constitutes an agreement to hire from Kama (Vic) Pty. Ltd the sole use of the facilities at Camp Sunnystones, 98 Possumtail Run, Bacchus Marsh, 3340. By paying the booking fee the hirer agrees to the following Hire Agreement. Kama (Vic) Pty. Ltd., trading as Sunnystones Country Retreat and its agents and employees do not accept liability for loss of property or damage or personal injury arising from the use of the facilities, except where the liability for loss of property or damage or personal injury is due to negligence by Kama (Vic) P/L its staff or agents. Sunnystones holds all necessary insurance for public risk and injury (as per industry and accreditation requirements) however it is advised that all user groups also hold their own insurance or seek appropriate advice.
Booking Confirmation:	A booking is confirmed by payment of the deposit invoice and/or filling in the booking form.
Minimum Charge:	Each booking attracts a minimum charge. The minimum charge for a booking will be based upon 90% of your quote given at time of booking. The group agrees to this minimum cost when they commit to the booking.
Cancellation / Refunds:	Booking fees and minimum charges are non-refundable unless cancellation is advised at least twelve months prior to the booking date. If cancellation is advised at least twelve months prior to the booking date, 50% refund of the booking fee will apply with no minimum charges.
First Aid:	Teachers will take responsibility for all first aid whilst on camp. This includes the collation and storage of individual medicines and medical forms, and the administering of first aid when necessary.
Privacy Act:	The campsite gives assurance that any personal information including medical details collected by the campsite, or provided by the staff, will remain confidential and only used for the purposes for which it was collected.
Care of Property:	The hirer agrees to exercise care in the use of the campsite and its equipment and to be responsible for any damage caused to the camp and its equipment. It is the responsibility of the hirer to ensure the facilities are not damaged throughout your stay and that prior to departure the camp is left clean and tidy. If any furniture is moved during the stay, it must be returned to its original positioning within the camp.
Campsite Emergency Management Plan:	It is the responsibility of the Camp Coordinator to read and become familiar with the Campsite Emergency Management Plan which is available on our website, as well as a hard copy at camp.
Onsite Vehicle:	Camp Sunnystones cannot guarantee that a vehicle will be onsite at all times. We recommend each school brings a vehicle to camp.
Campfire Usage:	It is the responsibility of the group to gain permission from Camp Sunnystones staff if the group wishes to have a camp fire. Camp fires mustn't be lit on days of fire danger including total fire ban days. Camp fires must never be left unattended and must be extinguished with generous amounts of water.

Payment Method: The preferred method of payment is direct deposit - details are as follows: Bank: Commonwealth Bank  
BSB: 063 529 Acc: 1033 7066

**I have read and agree to the conditions of hire on this form. I am authorised to sign on behalf of the group and understand that it is my responsibility to inform the group of the conditions of hire.**

**Signed:** \_\_\_\_\_ *FMT* **Date:** \_\_\_\_\_ *FMT* **Position:** \_\_\_\_\_ *FMT*

Address: PO Box 404, Bacchus Marsh VIC 3340, Australia

**Booking #** *number* **Form #1** **printed on:** 05-Oct-2020